

**BSL***Working In Partnership with You*

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 E-mail: jobs@blessedservices.co.uk Web Site: www.blessedservices.co.uk

APPLICATION FORM PRIVATE AND CONFIDENTIAL

PLEASE PRINT IN BLOCK LETTERS USING A BLACK PEN

Post Applied for: _____		Reference Number: _____	
Shift Pattern: <input checked="" type="checkbox"/>	<input type="checkbox"/> Day	<input type="checkbox"/> Night Duty	<input type="checkbox"/> Mixed
Employment: <input checked="" type="checkbox"/>	<input type="checkbox"/> Full time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Temporary
Location: _____			

PERSONAL DETAILS (Where appropriate please ✓ box)

First Name: _____ Surname: _____ Maiden: _____
 (If applicable)

Address: _____
 _____ Postcode: _____

Date of Birth: _____ Telephone Numbers: (please enter full STD code)
 (Home) _____
 (Mobile) _____

Pin Number (Nursing Staff Only) _____ (Expiry date) _____

Sex: Male [] Female []

Email: _____

Are you in full time employment? Yes [] No [] National Insurance Number: _____

Resident in U.K: _____ (Years) _____ (Months) Do you require a Work Permit? Yes [] No []

Passport Number: _____

Do you have a Clean Driver Licence? Yes [] No [] Are you a car owner? Yes [] No []

Do you have any Endorsements? Yes [] No []

If yes please give details: _____

Note: if you intend to use a car whilst undertaking duties assigned through BSL, it is your responsibility to advise us to that effect and to ensure you are adequately insured for that purpose. You must supply your valid car insurance documents to be held on file.

PERSONAL DETAILS Continued

Next of Kin Details:

Full Name: _____

Address: _____

_____ Postcode: _____

Telephone Number: (Home) _____ (Mobile) _____ (Office) _____
(Please enter full STD code)

Email: _____

EDUCATION & FURTHER EDUCATION

From / To	Name & Address of School College / University Attended	Subjects Taken	Exams passed (Specify Grades)

If you require additional space please attach separate sheet.

QUALIFICATION Please list any degrees, professional qualifications or membership of professional organisations, institutes and details of training courses attended with dates.

CAREER HISTORY

Please list your previous employers for the past 10 years commencing with the most recent.

From /To	Name and Address of Employer	Position held including brief description of duties	Reason for leaving/ changing

If you require additional space please attach a separate sheet.

REFEREES

Please name three referees (not relatives); at least two should be your present and / or most recent past employer. These referees may be contacted before interview. Please indicate if this is not acceptable.

	Employment	Employment	Character
Contact Name			
Job Title			
Company Name			
Address			
Tel No			
Email			

{✓ Tick box}

May be contacted

May be contacted

May be contacted

May NOT be contacted

May NOT be contacted

May NOT be contacted

BSL is required under the Care Standards Regulations 2001 to check an individual's Criminal Record before making an offer of employment.

The sole purpose of requesting information about your criminal record is to offer protection to our residents who are deemed to be vulnerable adults.

The type of work you are seeking falls within the definition of 'expected employment' as provided by the Rehabilitation of Offenders (Expectations) Act 1975 and the rehabilitation of offenders (Exceptions) Order (NI) 1979. Therefore all Convictions, including those that would otherwise be considered spent must be disclosed.

All such information provided will be treated with the strictest confidentiality.

I Understand that the appointment, if offered, will be subject to the information I have given on this application form being correct.

Also understand that the appointment will be subject to: References, Fitness for work declaration (Medical Examination) And CRB Enhance Disclosure.

Signed _____ Date _____

Closing Date _____

Please return completed form to:

***Blessed Services (UK) Ltd
Moran House
449-451 High Road
Willesden
London
NW10 2JJ***